

Shakespeare on the Saskatchewan

Volunteer Agreement

In your position as a volunteer with Shakespeare on the Saskatchewan during our 2016 season, you will help us achieve our goal of making Shakespeare on the Saskatchewan an unforgettable experience that patrons will rave about for years to come.

The skills required for the position include, but are not limited to:

1. Friendly smile & eagerness to help
2. A brief knowledge of the history of the Shakespeare on the Saskatchewan Festival
3. Willingness to endure sun, heat, rain & mosquitoes

The major on-site volunteer duties include, but are not limited to:

1. Ushering
2. Distributing handbills
3. Assisting the Front of House staff
4. Assisting the Box Office staff
5. Cleaning & busing Sir Toby's seating area
6. Setting up for special events
7. Stuffing programs

In this position you will be working with the front of house managers who will be responsible for assigning volunteer responsibilities each shift while being available to assist you when needed.

This position will require up to 4 hours of your time for each regular, onsite, volunteer shift. Shifts for a matinee begin at 12:00 noon. Evening shifts begin at 6:30pm

- You will be primarily working at the Shakespeare on the Saskatchewan festival site, and will have one complimentary, non-alcoholic, beverage during each shift available to you on site.
- In recognition of your services, you will receive one coupon for each 8 hours of volunteer time. One coupon can be redeemed for one performance ticket. At the end of each season, if you have not redeemed all of your coupons, you will then have the opportunity to submit each remaining coupon into a draw for great prizes.
- If the house has less than 260 guests, volunteers may be permitted, at the discretion of the Front of House manager, to sit in on a performance. The shift will then be credited as 2 hours, not 4.

Shakespeare on the Saskatchewan staff who work directly with volunteers further agree to:

1. Provide adequate training & support
2. Respect the skills & needs of volunteers
3. Provide and accept feedback & suggestions on how to make Shakespeare on the Saskatchewan the best experience it can be for the patrons attending.
4. Encourage a friendly volunteer environment by treating all volunteers with due respect
5. Give out high-fives, smiles, and/or thank you-s for a job well done
6. Put on an appreciation barbeque on Sunday, August 21st at approximately 3:30pm at the festival site

Volunteers will understand that it is necessary to:

1. Show up on time and be prepared for each shift
2. Provide adequate notice of a cancelled shift (no 'penalties' given, just people shuffled)
3. Maintain a record of volunteer hours and update any personal information
4. Dress appropriately for the outdoors and changing weather while looking respectful and professional
5. Not use cell phones and other electronic devices while among the patrons
6. Have a great summer on the riverbank

Volunteer Date _____, 2016

Name _____

Signature _____

Ops Manager Date _____, 2016

Name Ed Mendez

Signature _____