

JOB POSTING

Food & Beverage Service Manager

For over 30 years, the Shakespeare on the Saskatchewan Festival (SOTS) has produced the works of Shakespeare on the banks of the South Saskatchewan River and attracted visitors from across the province, the country, and the world. We strive to create a warm, relaxing, and inviting atmosphere for our patrons so they can truly enjoy their theatrical experience. Our Food & Beverage Service Manager will be an integral part of this vision as they will be responsible for overseeing our onsite concession/bar, Sir Toby's Tavern.

Working under the supervision of the Operations Manager, the Festival Event Manager's duties and responsibilities will include but not be limited to:

- Supervise other staff including bartenders, and front of house staff
- Act as the Manager on duty in the absence of the Festival Event Manager
- Sell and handle of all food, drink, and liquor served during festival events
- Perform nightly Cash-outs
- Track bar inventory and order new stock in conjunction with Operations Manager
- Supply procurement and delivery to the festival site
- Be the on-site contact for all outside food and beverage vendors during special events
- Maintain a high level of customer service in a fast-paced environment
- Complete a nightly Sir Toby's Tavern Report for senior management
- Coordinate emergency procedures for the Festival in conjunction with the Festival Event Manager
- Prepare a final report outlining the scope of work accomplished at Sir Toby's Tavern and make recommendations for future seasons.
- Other duties as assigned

HOURS OF WORK: Full-time (32-35 hours/week), variable hours

RATE OF PAY: \$14.50/Hour

DURATION: June 24, 2019 to August 23, 2019

APPLICATION DEADLINE: April 15, 2019

Qualifications:

1. Must be 19 years or older as of June 24, 2019
2. Previous experience working in customer service
3. Possess excellent organizational and communication skills
4. Have an outgoing personality and a penchant for working with members of the public
5. Enjoy working outdoors and able to work in inclement weather
6. Availability to work evenings and weekends throughout the summer
7. Possession of a Class 5 Driver's License
8. Possess a Serve-It-Right Saskatchewan (SIRS) certificate or able to complete it prior to start of contract
9. First Aid or equivalent training considered an asset
10. Previous experience working in a supervisory capacity will be considered an asset

This position is subject to SOTS receiving funding through the Canada Summer Jobs Program. In order to be eligible, applicants must be 30 years old or younger. We are interested in submissions from diverse communities as we welcome all voices in our organization. All qualified individuals are encouraged to apply.

Please mail or email resume with cover letter and 2 references to:

Shakespeare on the Saskatchewan Festival Inc.

Box 1646, Saskatoon, SK S7K 3R8

E-mail: om@shakespearesask.com

Attn: Melanie Rogowski

Email Subject Line: Food & Beverage Service Manager 2019

NO PHONE CALLS PLEASE

Applications without a cover letter will not be accepted